

NYTD SURVEY WORKER REPORT

CAPS RPT 5150.1	STATE OF MONTANA DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES NYTD SURVEY WORKER WORKLOAD OF PARTICIPATING YOUTH REPORTING PERIOD: 10/1/2010 - 3/31/2011						PAGE NBR.....1 RUN TIME.....18:26 RUN DATE...12/31/2010
	REGION : 01 EASTERN REGION WORKER : C71CBW LASTNM, FIRSTNM						
3	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	TOTALS
	CAPS ID - AGE 17	CAPS ID - AGE 17	CAPS ID - AGE 17	CAPS ID - AGE 17	CAPS ID - AGE 17	CAPS ID - AGE 17	
4	NOT STARTED:		0123456789 12/01	0123456789 01/02	0123456789 02/03	0123456789 03/03	7
			0123456789 12/03	0123456789* 01/05		0123456789 03/13	
5	STARTED:		0123456789 10/25	0123456789 11/10	0123456789 12/11		4
			0123456789 11/13				
6	COMPLETED:		0123456789 10/12	0123456789* 11/23			3
			0123456789 10/23				
7	WON'T SURVEY:		0123456789* 10/03				1
	TOTALS:		4	3	3	2	2
							8
* CLIENT IS SHARED WITH ANOTHER TLS WORKER.							

- 1 = six month span report period
- 2 = region and worker information
- 3 = status information – clients turning 17
- 4 = clients who have not started the survey
- 5 = clients who have started the survey
- 6 = clients who have completed the survey
- 7 = clients who will not be surveyed (did not complete the survey within 45 days)
- 8 = totals by survey month and status

NYTD SURVEY SUPERVISOR REPORT

CAPS RPT 5150.2	STATE OF MONTANA DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES NYTD SURVEY SUPERVISOR'S WORKLOAD OF PARTICIPATING YOUTH REPORTING PERIOD: 10/1/2010 - 3/31/2011						PAGE NBR.....1 RUN TIME.....18:26 RUN DATE....12/31/2010	
2	WORKER TOTALS							
	OCTOBER SURVEY ACTIVITY	NOVEMBER SURVEY ACTIVITY	DECEMBER SURVEY ACTIVITY	JANUARY SURVEY ACTIVITY	FEBRUARY SURVEY ACTIVITY	MARCH SURVEY ACTIVITY	TOTALS	
3	C71CBW LASTNAME, FIRSTNAME							
	NOT STARTED:	0	0	2	2	1	2	7
	STARTED:	1	2	1	0	0	0	4
	COMPLETED:	2	1	0	0	0	0	3
	WON'T SURVEY:	1	0	0	0	0	0	1
	TOTAL SURVEYS:	4	3	3	2	1	2	15
4	C72CBS LASTNAME, FIRSTNAME							
	NOT STARTED:	0	0	0	0	0	0	0
	STARTED:	0	0	0	0	0	0	0
	COMPLETED:	0	1	0	0	0	0	1
	WON'T SURVEY:	0	0	0	0	0	0	0
	TOTAL SURVEYS:	0	1	0	0	0	0	1
	TOTALS:	8	7	8	3	2	3	31
5	UNASSIGNED:	1	2	3	1	1	1	9
	** IF A YOUTH IS SHARED BETWEEN TRANSITIONAL LIVING WORKERS, THE YOUTH IS COUNTED IN THE REGION THEY RESIDE. ** IF A YOUTH IS SHARED BETWEEN TRANSITIONAL LIVING WORKERS WITHIN A REGION, AND RESIDES IN THAT REGION, THAT YOUTH IS ONLY COUNTED ONCE.							
	6							

1 = six month span report period

2 = monthly survey activity

3 = worker and survey status information

4 = totals by survey month and status

5 = total unassigned (17 year old clients, in CAPS, who are not assigned or shared with a TLS worker)

6 = information on report counts