

## SCML - Service Code Maintenance List

This screen displays a list of all available service codes utilized in the CAPS system. Workers can view certain details on SCML and further details by inquiring on a specific service to access the SCMD (Service Code Maintenance Detail) screen.

CAFSSCML		SERVICE CODE MAINTENANCE LIST			06/29/2016	15:51	
USER ID : C81285					PAGE NO: 001	MORE	
TO DISPLAY, ENTER X: <input checked="" type="checkbox"/> OPEN SERVICES				_ ALL SERVICES			
TO SELECT, ENTER I=INQUIRE OR M=MODIFY				STARTING CODE :			
SEL	SVC	DESCRIPTION	EFF DATE	STAND RATE	MAX AMOUNT	MAX UNITS	APPR LEVEL
_	PADAP	APPLICABLE ADOPTION	10/01/2011				WSA
_	PADFS	ADOPTION SUBSIDY - F	07/01/1995				WSA
_	PADOP	ADOPTION	07/01/1995				WSA
_	PFFFC	FULL FOSTER FAMILY C	07/01/2013				WS
_	PFRS1	FOSTER FAMILY-ROOM&B	10/01/2015	18.70			WS
_	PFSPC	SPECIALIZED FOSTER C	07/01/2015	28.29			WSA
_	PFSSI	SSI FAMILY FOSTER CA	01/01/2015	24.53			WSA
_	PFTB1	FOSTER FAMILY CARE-T	07/01/2015	33.63			WSA
_	PFTHR	FAMILY FOSTER CARE -	07/01/2015	39.83			WSA
_	PFTL2	FAMILY FOSTER CARE-T	07/01/2015	29.05			WSA
_	PGRS2	GROUP HOME CARE ROOM	07/01/2015	60.41			WSA
_	PGRS3	GROUP HOME CARE ROOM	07/01/2015	67.42			WSA
_	PGRS4	GROUP HOME CARE ROOM	07/01/2015	83.42			WSA
_	PGRS5	GROUP HOME CARE ROOM	07/01/2015	142.35			WSA
_	PGTL1	GROUP HOME CARE TREA	07/01/2015	13.62			WSA

PATH: \_

**Field Descriptions** (F12) indicates code lookup is available.

### OPEN SERVICES

This field will default to "X". This indicates that the list of service codes will only contain those services that are currently active and can be used today.

### ALL SERVICES

Mark this field with an "X" if you wish to view a history of all service codes. This list will include current services that have had changes (rate, max units, etc) and services that are no longer active and can no longer be used.

### STARTING CODE (F12)

Enter a specific service code for quick access without having to page through the list.

### SEL

Enter "I" to inquire on service details or "M" to modify service details. *Only the workers responsible for maintaining the service code table will be able to modify service details. For all other workers, inquire will be the only option.*

### SVC CODE

This field will display the code for the service. *Services starting with “P” are “placement” services and the client must be in an active placement in order to utilize that service. Services starting with “S” are supplemental services and an active placement is not required for certain “S” services.*

#### **DESCRIPTION**

This field will display the description for the service.

#### **EFF DATE**

This field will display the date the specific service detail became effective. *For example, if the service effective date displays 7/1/11 and a service is entered starting 7/15/11, the system will use the details for the service beginning 7/1/11.*

#### **STAND RATE**

This field will display the standard rate for the service code, if applicable.

#### **MAX AMOUNT**

This field will display the maximum amount allowed for the service code, if applicable. *For example, respite (SRESP) allows a maximum amount of \$444.00 per fiscal year.*

#### **MAX UNITS**

This field will display the maximum number of units allowed for the service code, if applicable. *For example, respite (SRESP) allows a maximum number of units of 111 per fiscal year.*

#### **APPR LEVEL**

This field identifies the levels of approval that will be required if the service code is requested on SERN (Services Detail: Non-Payable) or SERP (Services Detail: Payable).

W = Worker (all services; this is all that is required for services on SERN).

S = Supervisor (all services on SERP will require a minimum of supervisor approval).

A = Regional Administrator (some services on SERP).

C = Central Office (some services on SERP or any entered service over 365 days old.)

#### **Additional Information**

None.