

New licensing approval status types for KIN (Kinship) and TKI (Tribal Kinship)

A change has been made to FALL/FALD to allow for the entry of the status codes of INT (Intending to be Licensed) and NIN (Not Intending to be Licensed) for KIN and TKI licenses only.

These status codes will be used when an application for kinship has not been completed but the provider is intending to become fully licensed (INT) or when there is a kinship placement but the provider does not intend to become fully licensed (NIN).

From FALL the worker will modify the KIN or TKI license that is in pending (PEN) status or F11 can be pressed to add a new license to an existing provider. **Note: all KIN and TKI licenses should be modified to indicate if the provider is intending or not intending to be licensed. These licenses should no longer be left in pending status.**

```
CAFSFALL          FACILITY APPROVAL/LICENSING LIST    11/22/2006    11:13
USER ID : C74143F                                PAGE NO:    1
PROV NO : 0001050  001          PROV NAME: AUNT AND UNCLE HOME
                                   FACIL NAME: AUNT AND UNCLE HOME

TO SELECT, ENTER I=INQUIRE, M=MODIFY,          START FROM:
                                   D=DELETE OR C=COPY    FACILITY TYPES:

  FAC  STATUS
SEL  TYP  CUR  PREV  APRV  APPLICATN  ISSUED  EXPIRATION  RENEWAL  TERMINATION
-  KIN  INT
-  YFH  REG      Y      01/01/01  01/02/02  01/01/05  01/02/04
-  GKS  APP      Y      01/01/01  05/01/01  01/01/05  01/02/04
-  YFH  TRM / REG  Y      01/01/01  01/02/01  01/01/02  01/01/02
```

```
CAFSFALL          FACILITY APPROVAL/LICENSING LIST    11/22/2006    11:14
USER ID : C74143F                                PAGE NO:    1
PROV NO : 0001139  001          PROV NAME: GRANDMA AND GRANDPA HOME
                                   FACIL NAME: GRANDMA AND GRANDPA HOME

TO SELECT, ENTER I=INQUIRE, M=MODIFY,          START FROM:
                                   D=DELETE OR C=COPY    FACILITY TYPES:

  FAC  STATUS
SEL  TYP  CUR  PREV  APRV  APPLICATN  ISSUED  EXPIRATION  RENEWAL  TERMINATION
-  KIN  NIN      Y
-  YFH  REG      Y      01/01/01  01/02/02  01/01/05  01/02/04
```

Entering an INT (Intending to be Licensed) Status on FALD for a kinship license

```
CAFSFALD          FACILITY APPROVAL/LICENSING DETAIL    11/22/2006    11:43
USER ID : C74143F  MODIFY
PROV NO : 0001050  001          PROV NAME: AUNT AND UNCLE HOME

LICENSE NAME      : AUNT AND UNCLE HOME
LICENSE TYPE      : KIN  KINSHIP CARE
APPROVAL STATUS   : INT  INTENDING TO BE
APPLICATION DATE  :
ISSUANCE DATE    :
MAX CAPACITY(M/F): /          TOTAL:
LICENSED FOR AGES: 0 -
RENEWAL DATE     :
EXPIRATION DATE  : 05/15/2007
NEXT REVIEW DATE :
DENIAL DATE      :
REASON          :
TERMNTN DATE    :
REASON          :
LICENSED FOR    :

ORIENTATION COMPLETE:
FAIR HEARING STATUS :
KINSHIP INT OR NIN DATE: 11/16/2006
FIRE SAFETY DATE    :
FIRE INS. EXP. DATE :
LIAB INS. EXP. DATE :
CRIMINAL CHECK     :
PROT SERV CHECK    :
DFS33 SENT DATES   :
DFS33 RECEIVED     :
DFS33A RECEIVED    :
REF LETTERS SENT   :
RECEIVED DATE      :
NATIVE AMER PREF  :

----- APPROVALS -----
WORKER: C74143F  APPR: Y  SUPERVISOR: A  BY: C74143F  DATE: 11/16/2006
APPROVAL REQUIRED : N  R.A. :          BY:          DATE:
SHFT+F10=RENEWAL

PATH: █
```

The HEALTH INSPECTION field has been removed from the screen and a new field labeled KINSHIP INT OR NIN DATE has been added.

When entering INT in the APPROVAL STATUS field:

- 1) The KINSHIP INT OR NIN DATE and the EXPIRATION DATE fields will be required.
 - 2) The APPROVAL STATUS, KINSHIP INT OR NIN DATE and EXPIRATION DATE fields are the only enterable fields on the screen.
 - 3) The EXPIRATION DATE cannot be more than six months past the KINSHIP INT OR NIN DATE.
 - 4) The worker must enter a "Y" in the APPR field at the bottom of the screen. Upon pressing enter, this will default the approving worker ID in the WORKER field and the SUPERVISOR fields since supervisor approval is not required. The current date will also default into the SUPERVISOR DATE field.
 - 5) The APPROVAL STATUS can only be changed from INT to TRM (terminated) once the worker approval has been entered. TERMNTN DATE and REASON will then be required.
 - 6) An event will be created on the PREL (Provider Event List) screen when an INT status is entered. The event will say "PROVIDER ##### INTENDS TO BE LICENSED AS OF 99/99/9999."
 - 7) An alert will be sent to the assigned worker on the date the license expires. The alert will say "KIN LICENSE EXPIRED ON 99/99/9999."
- NOTE: Because the NEXT REVIEW DATE field is not an enterable field, workers will not receive advance notice that the INT status is getting ready to expire. If workers wish to receive a reminder ahead of time, they should create an alert for the facility directly on the ALER screen.

Entering a NIN (Not Intending to be Licensed) Status on FALD for a kinship license

```
CAFSFALD          FACILITY APPROVAL/LICENSING DETAIL    11/22/2006    13:49
USER ID : C74143F  MODIFY
PROV NO : 0001139  001          PROV NAME: GRANDMA AND GRANDPA HOME

LICENSE NAME      : GRANDMA AND GRANDPA HOME
LICENSE TYPE      : KIN  KINSHIP CARE          ORIENTATION COMPLETE:
APPROVAL STATUS   : NIN  NOT INTENDING T      FAIR HEARING STATUS :
APPLICATION DATE  :                               KINSHIP INT OR NIN DATE: 11/16/2006
ISSUANCE DATE    :                               FIRE SAFETY DATE      :
MAX CAPACITY(M/F): /          TOTAL:          FIRE INS. EXP. DATE :
LICENSED FOR AGES: 0 -          LIAB INS. EXP. DATE :
RENEWAL DATE     :                               CRIMINAL CHECK      :   PROT SERV CHECK:
EXPIRATION DATE  :                               DFS33 SENT DATES:
NEXT REVIEW DATE :                               DFS33 RECEIVED      :   DFS33A RECEIVED:
DENIAL DATE      :                               REF LETTERS SENT:
REASON:          :                               RECEIVED DATE      :
TERMNTN DATE:    :                               NATIVE AMER PREF:
REASON:          :
LICENSED FOR:

----- APPROVALS -----
WORKER: C74143F  APPR: Y  SUPERVISOR: A  BY: C74143F  DATE: 11/16/2006
APPROVAL REQUIRED : N  R.A.   :          BY:          DATE:
SHFT+F10=RENEWAL

                                PATH: █
```

The HEALTH INSPECTION field has been removed from the screen and a new field labeled KINSHIP INT OR NIN DATE has been added.

When entering NIN in the APPROVAL STATUS field:

- 1) The KINSHIP INT OR NIN DATE field will be required.
- 2) The APPROVAL STATUS and KINSHIP INT OR NIN DATE fields are the only enterable fields on the screen.
- 3) The worker must enter a "Y" in the APPR field at the bottom of the screen. Upon pressing enter, this will default the approving worker ID in the WORKER field and the SUPERVISOR fields since supervisor approval is not required. The current date will also default into the SUPERVISOR DATE field.
- 4) The APPROVAL STATUS cannot be changed to any other status once the worker approval has been entered.
- 5) A new KIN or TKI license cannot be entered on FALD if there is already a license of that same type with a NIN status and the APPLICATION DATE of the new license is not after the KINSHIP INT OR NIN DATE on the NIN license.
- 6) An event will be created on the PREL (Provider Event List) screen when a NIN status is entered. The event will say "PROVIDER ##### NOT INTENDING TO BE LICENSED AS OF 99/99/9999."