

## PTID – Provider Tax Identification Detail

This screen allows appropriate staff to record and/or modify provider tax identification information and 1099 form requirements.

```
CAFSPTID          PROVIDER TAX IDENTIFICATION DETAIL    07/06/2016 11:05
USER ID: C81285   MODIFY
PROV NO: 0001054 001  PROV NAME: FINKLE FOSTER HOME

ADDRESS TYPE: WARRANT PAYMENT ADDRESS
LINE 1           : 345 FARKLE RD
LINE 2           :
CITY/STATE       : HELENA             MT
ZIP              : 59601 -           COUNTY: 025
FOREIGN ADDR:
COUNTRY          :
CANDN PROVNC:
TELEPHONE        : 406 443-1234
FEDERAL TAX ID: 546454654 FEDERAL TAX ID TYPE: S
ENTITY TYPE      : 09 INDIVIDUAL
SABHRS COMMON VENDOR ID :
1099 REQUIRED FLAG (Y/N): Y
1099 INFORMATION VERIFY DATE: 07/21/2015 BY: C74150A  AAFEDT, MARY
CAPS LICENSE TYPE: YFH  YOUTH FOSTER HOME

PATH: _
```

**Field Descriptions** (F12) indicates code lookup is available.

*\*NOTE: This screen can only be updated by Central Office staff responsible for entering provider tax identification details for providers/facilities (fiscal officers also can enter the federal tax ID number only). Information on this screen is highly confidential and should not be utilized for anything outside of official CAPS business.*

### PROV NO (F12)

Enter the provider number of the provider you wish to view direct deposit details for.

### ADDRESS TYPE

This field will display the type of address that is being displayed on the screen. *If the provider has more than one address type on the PADL (Provider/Facility Address List) screen, PTID will use the hierarchy of warrant, then mailing, then residential.*

### LINE 1

This field will display the first line of the provider's address.

### LINE 2

This field will display the second line of the provider's address.

#### *CITY/STATE*

The first field will display the city where the provider's address is located. The second field will display the state where the provider's address is located.

#### *ZIP*

This field will display the zip code of the provider's address.

#### *COUNTY*

This field will display the county the provider's address is in, if the state is MT (Montana).

#### *FOREIGN ADDR*

This field will display the address details (line, city, zip) for the address, if the address is a foreign address.

#### *COUNTRY*

This field will display the country code, if the address is outside the United States.

#### *CANDN PROVNC*

This field will display the Canadian province code, if the address is in Canada.

#### *TELEPHONE*

This field will display the provider's telephone number.

#### *FEDERAL TAX ID*

This field will display the provider's federal tax identification number.

#### *FEDERAL TAX ID TYPE (F12)*

This field will display "F" if the tax ID is a federal tax ID or "S" if the tax ID is a social security number.

#### *ENTITY TYPE (F12)*

This field will display the type of business associated with the tax ID number.

#### *SABHRS COMMON VENDOR ID*

This field will display the SABHRS vendor ID. *This is so if a provider/facility is known to multiple systems, they will have the same ID number in SABHRS.*

#### *1099 REQUIRED FLAG (Y/N)*

This field will display "Y" (yes) if the provider is required to receive a 1099 tax form or "N" (no) if the provider is not required to receive a 1099 tax form.

#### *1099 INFORMATION VERIFY DATE*

This field will display the date the 1099 REQUIRED FLAG was marked "Y" (yes) or "N" (no).

*BY*

This field will display the C number and name of the worker who entered the 1099 REQUIRED FLAG information.

*CAPS LICENSE TYPE*

This field will display current active license information for the provider.

### **Additional Information**

None.