

## PROS - Provider Search

This screen is used to enter search criteria when looking for a specific provider/facility in the system.

```
CAFSPROS                PROVIDER SEARCH                07/06/2016    10:48
USER ID : C74142SW
PROV NO : 0001054  000    PROV NAME: FINKLE FOSTER HOME
                        FACIL NAME: FINKLE FOSTER HOME

PLEASE ENTER ALL OR A PORTION OF THE PROVIDER'S NAME

PROVIDER NAME : gotcha_
OR
PROVIDER NUMBER :
OR
FEDERAL TAX ID NUMBER :

PATH:
```

**Field Descriptions** (F12) indicates code lookup is available.

### *PROV NO*

This field will display the provider number of the provider you last accessed in the system. If the PROS (Provider Search) screen is being accessed for the first time, this field will display zeroes.

### *PROV NAME*

This field will display the provider name for the provider whose ID is displayed in the PROV NO field. If the PROV NO field displays zeroes, this field will be blank.

### *FACIL NAME*

This field will display the facility name for the provider whose ID is displayed in the PROV NO field. If the PROV NO field displays zeroes, this field will be blank.

### *PROVIDER NAME*

Enter the name (or partial name) of the provider/facility you want to search for in the system. For “family” facilities, such as a foster/kinship/adoption home, search last name first (SMITH JOE AND BETTY).

*PROVIDER NUMBER*

Enter the provider number of the provider you want to search for in the system. When the PROL (Provider List) screen is displayed, all facilities associated to that provider number will be displayed. For example, if you search for AWARE using provider 7276, all facilities associated with AWARE will be displayed.

*FEDERAL TAX ID NUMBER*

Enter the federal tax ID number of the provider you want to search for in the system. When the PROL (Provider List) screen is displayed, all facilities associated to that federal tax ID number will be displayed. For example, if you search for ID number 12345, and multiple facilities associated with an umbrella provider have that federal tax ID, all of those facilities will be displayed.

**Additional Information**

None.