

**CAPS**

**Report 5640.7 – Foster Care Youth in Guardianship**

Last Updated: 11/12/2007

**Report Number:** 5640.7  
**Report Name:** Youth in Guardianship Report  
**Agency:** DPHHS  
**Division Using Report:** Child and Family Services  
**Report Sponsor:** Unknown  
**Report Type:** RDS

**Report Summary:** This report displays clients that had a guardianship service that was open sometime within the reporting period. The report is sorted by region and county with a total for each region.

**Report Purpose:** Unknown

**Please Note:** None at this time.

**DocuAnalyzer Model Available:** No  
**Screens Used to Generate Report:** SERP, PERD, ADDD  
**Frequency:** Monthly  
**Run Date:** 5<sup>th</sup> Business Day of each month  
**Reporting Period:** This report runs for the previous month. **Example:** Runs on 2/7/2007, reporting period would be 1/1/2007 – 1/31/2007. Report heading would display 1/2007.

**Criteria for Extracting Data**

- The only criteria for this report are that there is a guardianship service that was open at some point within the reporting period. Guardianship services considered by this report are: 'PGUAR'.

**Report Data Fields**

Field Name	Notes
REGION	This is the region associated to the county on the report. It includes the region description
COUNTY	This should be the financial responsible county code for the service being pulled on SERP. However, there is a check in the code that if that county is zeroes, which should never happen, it would be the assigned workers contact county.
CAPS ID	This is the client id for the client associated with the service being extracted.
NAME	This the name of the client associated with the service

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	being extract. The format of the name is last name, first name and middle initial.
AGE	This the age of the client associate with the service being extracted at the time the report ran. This age is calculated using the client's birth date.
WORKER	This is the worker id of the client's assigned worker, at the time the report ran.
SERV CODE	This is the service code that was extracted for the client.
PROV/FACIL	This is the service rendering provider and facility for the service.
BSA Y/N	This field is not currently being populated with data.
TOTAL CLIENTS COUNTED FOR REGION	Total number of clients listed for each region. If there are multiple lines for clients in the region they will only be counted once.

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**RDS Report Layout –**

CAPS ^\  
REPORT-5640.7

STATE OF MONTANA  
DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES  
CHILD AND ADULT PROTECTIVE SERVICES  
YOUTH IN GUARDIANSHIP REPORT  
01/2007

PAGE NBR..... 263  
RUN TIME..... 18:19  
RUN DATE.. 02/07/07

REGION: 1 EASTERN REGION  
COUNTY: 009 CUSTER

CAPS ID	NAME	AGE	WORKER	SERV CODE	PROV/FACIL	BSA Y/N
108		12	C76:	PGUAR	12	
288		9	C76:	PGUAR	29	
288		7	C76:	PGUAR	29	
220		7	C76:	PGUAR	24	
340		2	C76:	PGUAR	32	
44		13	C76:	PGUAR	29	
244		6	C76:	PGUAR	29	
260		5	C76:	PGUAR	29	
328		16	C76:	PGUAR	23	
288		6	C76:	PGUAR	29	
278		17	C76:	PGUAR	29	
192		9	C76:	PGUAR	13	
41		15	C76:	PGUAR	6	