

**Report 5311.6A – CAPS Investigation Length**

Last Updated: 8/4/2008

---

**Report Number:** 5311.6A  
**Report Name:** CAPS Investigation Length  
**Agency:** DPHHS  
**Division Using Report:** Child and Family Services  
**Report Sponsor:** Ryan Tofflemire  
**Report Type:** RDS

**Report Summary:**

This report summarizes report/referrals with statistical information regarding the investigation duration for abuse and neglect categories. These categories are broken down by the number of allegations reported and allegation findings. The total number of incomplete reports is also reported.

**Report Purpose:**

The CAPS Investigation Length is used to provide summary information concerning investigation timeliness of CPS reports of abuse and neglect.

**Please Note:**

Per CFSD policy effective September 2007, Investigation Length is derived from the report received date of a referral and the investigation end date.

**DocuAnalyzer Model Available:** No  
**Screens Used to Generate Report:** RRD1, RRD2, USMD  
**Frequency:** Monthly  
**Run Date:** 8<sup>th</sup> Business day  
**Reporting Period:** Three months prior to run date. Example: run date is August 8, CCYY the reporting period would be 5/1/CCYY – 5/31/CCYY

**Criteria for Extracting Data**

*It is important to note that the extract programs for this are used by other reports. For this report only the 'CPS' report/referrals will appear.*

**Report 5311.6A – CAPS Investigation Length**

Last Updated: 8/4/2008

- The referral must be received within the reporting period
- The referral must be ‘CPS’
- There must be a person attached to the referral with a client category of ‘CH’ (Child)
- There must be a worker assigned to the report/referral

**Report Data Fields**

<b>Field Name</b>	<b>Field Length</b>	<b>Notes</b>
<b>REGION</b>	1	This is the region code for the county on the referral on RRD1.
<b>REGION DESCRIPTION</b>	20	This is the region description for the county on the referral on RRD1.
<b>COUNTY</b>	3	This is the county code on the referral on RRD1.
<b>COUNTY DESCRIPTION</b>	28	This is the county description on the referral on RRD1.
<b>PHYSICAL ABUSE</b>	4	This is calculated and is the number of referrals involving physical abuse on RRD2. There are five tallies to track reported, substantiated, unsubstantiated, indicated, and other. The following allegation codes are included: PHA, PAT.
<b>EMOTIONAL AB/NEG</b>	4	This is calculated and is the number of referrals involving emotional abuse/neglect on RRD2. There are five tallies to track reported, substantiated, unsubstantiated, indicated, and other. The following allegation codes are included: EMA, EMN, EAN.
<b>SEXUAL ABUSE</b>	4	This is calculated and is the number of referrals involving sexual abuse on RRD2. There are five tallies to track reported, substantiated, unsubstantiated, indicated, and other. The following allegation codes are included: CSE, SAI, SAS, SAT, SEC, INC.
<b>NEGLECT/DEPRIVATION</b>	4	This is calculated and is the number of referrals involving neglect by deprivation on RRD2. There are five tallies to track reported, substantiated, unsubstantiated, indicated, and other. The following allegation codes are included: PHN, EUR, ABA, FTT.
<b>MEDICAL NEG</b>	4	This is calculated and is the number of referrals involving medical neglect on RRD2. There are five tallies to track reported, substantiated, unsubstantiated, indicated, and other. The following allegation codes are included: MDN, BDM.

**CAPS**

**Report 5311.6A – CAPS Investigation Length**

Last Updated: 8/4/2008

---

<b>OTHER AB/NEG</b>	4	This is calculated and is the number of referrals involving other abuse or neglect on RRD2. There are five tallies to track reported, substantiated, unsubstantiated, indicated, and other. The following allegation codes are included: EDN, EMD, OTH.
<b>DTHS RPTD</b>	4	This is calculated and is the number of referrals where a death was reported or is eminent using allegation code DED on RRD2.
<b>TOTL COMP</b>	4	This is calculated and is the number of completed referrals on this report.
<b>TOTL CHLD</b>	4	This is calculated and is the number of children involved in these referrals.
<b>TOTAL INCOMPLETE REPORTS</b>	5	This is calculated and is the number of referrals that are incomplete. (Investigation is still open.)

**RDS Report Layout –**

CAPS

Report 5311.6A – CAPS Investigation Length

Last Updated: 8/4/2008

CAPS  
REPORT - 5311.6A

STATE OF MONTANA  
DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES  
CHILD AND ADULT PROTECTIVE SERVICES  
REPORT OF CHILD PROTECTIVE SERVICES INVESTIGATIONS  
BY INVESTIGATION LENGTH - BY COUNTY  
REPORTING PERIOD: 01/01/2008 TO 01/31/2008

PAGE NBR..... 1  
RUN TIME..... 10:58  
RUN DATE.. 07/01/08

REGION - 4 : SOUTHWESTERN REGION  
COUNTY - 025 : LEWIS & CLARK

	PHYSICAL ABUSE					EMOTIONAL AB/NEG					SEXUAL ABUSE					NEGLECT/DEPRIVATION				
	RPT	SUB	UNS	IND	OTH	RPT	SUB	UNS	IND	OTH	RPT	SUB	UNS	IND	OTH	RPT	SUB	UNS	IND	OTH
WITHIN 30 DAYS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0
WITHIN 60 DAYS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0
WITHIN 90 DAYS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0
WITHIN 120 DAYS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0
OVER 120 DAYS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0
TOTALS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	5	0	0	0

	MEDICAL NEG					OTHER AB/NEG					DTHS RPTD	TOTL COMP	TOTL CHLD
	RPT	SUB	UNS	IND	OTH	RPT	SUB	UNS	IND	OTH			
WITHIN 30 DAYS	0	0	0	0	0	0	0	0	0	0	0	1	
WITHIN 60 DAYS	0	0	0	0	0	0	0	0	0	0	0	1	
WITHIN 90 DAYS	0	0	0	0	0	0	0	0	0	0	0	1	
WITHIN 120 DAYS	0	0	0	0	0	0	0	0	0	0	0	1	
OVER 120 DAYS	0	0	0	0	0	0	0	0	0	0	0	1	
TOTALS	0	0	0	0	0	0	0	0	0	0	0	5	2

TOTAL INCOMPLETE REPORTS: 0

INVESTIGATION TIMELINES START WITH R/R DATE PER CFSB POLICY EFFECTIVE SEPTEMBER 2007.

Report 5311.6A – CAPS Investigation Length

Last Updated: 8/4/2008

CAPS  
REPORT - 5311.6A

STATE OF MONTANA  
DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES  
CHILD AND ADULT PROTECTIVE SERVICES  
REPORT OF CHILD PROTECTIVE SERVICES INVESTIGATIONS  
BY INVESTIGATION LENGTH - BY COUNTY  
REPORTING PERIOD: 01/01/2008 TO 01/31/2008

PAGE NBR..... 3  
RUN TIME..... 10:58  
RUN DATE.. 07/01/08

STATEWIDE TOTALS

	PHYSICAL ABUSE					EMOTIONAL AB/NEG					SEXUAL ABUSE					NEGLECT/DEPRIVATION				
	RPT	SUB	UNS	IND	OTH	RPT	SUB	UNS	IND	OTH	RPT	SUB	UNS	IND	OTH	RPT	SUB	UNS	IND	OTH
WITHIN 30 DAYS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0
WITHIN 60 DAYS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0
WITHIN 90 DAYS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0
WITHIN 120 DAYS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0
OVER 120 DAYS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0
TOTALS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	5	0	0	0

	MEDICAL NEG					OTHER AB/NEG					DTHS	TOTL	TOTL
	RPT	SUB	UNS	IND	OTH	RPT	SUB	UNS	IND	OTH	RPTD	COMP	CHLD
WITHIN 30 DAYS	0	0	0	0	0	0	0	0	0	0	0	1	
WITHIN 60 DAYS	0	0	0	0	0	0	0	0	0	0	0	1	
WITHIN 90 DAYS	0	0	0	0	0	0	0	0	0	0	0	1	
WITHIN 120 DAYS	0	0	0	0	0	0	0	0	0	0	0	1	
OVER 120 DAYS	0	0	0	0	0	0	0	0	0	0	0	1	
TOTALS	0	0	0	0	0	0	0	0	0	0	0	5	2

TOTAL INCOMPLETE REPORTS: 0

INVESTIGATION TIMELINES START WITH R/R DATE PER CFSB POLICY EFFECTIVE SEPTEMBER 2007.